

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 22ND DAY OF OCTOBER, 2024**

BE IT REMEMBERED that at 9:00 a.m. on the 22nd of October 2024, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS:

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:05 a.m.

Item A: County Auditor: No Administrative Report. No action to be taken concerning submission of financial reports.

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-489

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers in the amount of \$ 113,919.97. Exhibit A-1

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-490

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$1,153,967.54. Exhibit A-2

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-491

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for October 11, 2024. Exhibit A-3

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Item B: Road and Bridge Department Luke Davis gave Administrative Report:

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-492

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for October 3, 2024 through October 13, 2024 for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None
RANGE/STEP CHANGES: None
RESIGNATIONS: None
TERMINATIONS: None
RETIREMENTS: None

TRANSFER: None
Full Time Employees (53) 49 (Includes the Road Administrator)
F/T Vacancies: 4
Part Time Employees (3) 3
Part Time Vacancy:
Temporary (6) 0
Temp. Vacancies: 6

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-493

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:
Exhibit B-2

CenterPoint Energy	Cedar Ridge Road – CR 3464
CenterPoint Energy	Brookside Dr. – CR 3424
Eastex Telephone Cooperative	Lotta Road – CR 2705
Eastex Telephone Cooperative	Williams Road – CR 2709
Eastex Telephone Cooperative	Hamilton Road – CR 2708

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Item D: Sheriff's Department: No Administrative Report given

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-494

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve a donation in the amount of \$400.00 from David M. Thomas to be used for the Harrison County Sheriff's Office K9 program. Exhibit D-1

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-495

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the agreement (Q-350779-1) between Harrison County and Magnet Forensics for digital forensic software and access tools in the amount of \$14,323.00. Exhibit D-2

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-496

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Interlocal Cooperation contract between Texas State University and Harrison County on behalf of the Harrison County Sheriff's Office to conduct controlled buy/stings and follow up of tobacco permitted retail outlets. Exhibit D-3

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-497

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to re-classify a Jail Sgt. Position to Administrative Jail Sgt. (Compliance Sgt.) and change the salary from Jail Sgt. Pay scale to Administrative Jail Sgt. Pay. No Exhibit

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-498

Item #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to re-classify Sgt. Dwight Mays, who is the Harrison County Grant Coordinator from Sgt. To Lt. and change his salary from step 5 Sgt. Pay to Step 1 Lt. pay which is \$67,367.98. No Exhibit

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-499

Item #6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to re-classify Courthouse Security Karen Reese from Step 10 Jailer pay to Step 1 Deputy Pay which is \$51,096.35. No Exhibit

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Item F: New Business:

Item #1. Presentation by Rhonda Anderson to discuss broadband updates from Charter Communications and their progress with the Rural Digital Opportunity Fund (RDOF).
No Exhibit

For the record: Item #1 is presentation only.

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Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-500

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the FY 2025 Formula Grant Request for Applications and Resolution with the Texas Indigent Defense Commission to assist the county in the implementation and improvement of the indigent criminal defense services. Exhibit F-2

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-501

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Interlocal Cooperation Contract (ICC) for Failure to Appear Program between Department of Public Safety of the State of Texas (DPS) and the Courts of Harrison County. Exhibit F-3

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-502

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the resolution requesting the Sheriff to resell tax properties previously bid in trust. Exhibit F-4

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Motioned by Comm. Ebarb

Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-503

Item #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the budget amendment to transfer \$1,121.00 from the District Attorney's forfeiture account to the general operating budget for salaries for the floating position for Charlotte Reaves for Tim Carikers position. Exhibit F-5

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
Motion carried unanimously (5-0)
Order #2024-504

Item #6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Ratification to extend the seven day Order Prohibiting Outdoor Burning in the unincorporated areas of the county to 90 days, effective October 16, 2024. Exhibit F-6

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-505

Item #7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Commercial Airport Liability Insurance Application for the 2024-2025 Term. Exhibit F-7

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Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-506

Item #8. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Airport T-Hangar Lease between Harrison County and Jeff Kroyer, Hangar 30, commencing on August 1, 2024 on a month to month lease, and Aircraft Registration for said hangar. No Exhibit

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-507

Item #9. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Airport T-Hangar Lease between Harrison County and Ric Petit, Hangar 42, commencing on August 1, 2024 on a month to month lease, and Aircraft Registration for said hangar. Exhibit F-9

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Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2024-508

Item #10. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the bonds payable to the County Judge and the Governor of the State of Texas for Elizabeth Cook as the appointed Harrison County Tax Assessor-Collector, effective October 14, 2024 to December 31, 2024, in the amount for each bond to be \$100,000.00. Exhibit F-10

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Item #11. Consideration and approval of the Ameriflex Renewal Agreement regarding Harrison County Insurance to be effective January 1, 2025 as requested by the Nitsche Group.

For the record: Item #11 is deferred until next Commissioners meeting.

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ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Mauldin to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 9:59 a.m.

ATTEST:


**Elizabeth James, County Clerk
Harrison County, Texas**

Date: October 30, 2024



**County Judge
Harrison County**

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2024 OCT 18 AM 11:10

CLERK OF COURT
HARRISON CO

BY MS DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 22nd day of October, 2024 in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

Michelle Simmons
The seal of Harrison County, Texas, featuring a five-pointed star in the center, surrounded by a wreath, all enclosed within a circular border with the text "HARRISON COUNTY TEXAS".

AGENDA

A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for October 11, 2024.

B. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

CenterPoint Energy	Cedar Ridge Road - CR 3464
CenterPoint Energy	Brookside Dr - CR 3424
Eastex Telephone Cooperative	Lotta Road - CR 2705
Eastex Telephone Cooperative	Williams Road - CR 2709
Eastex Telephone Cooperative	Hamilton Road - CR 2708

C. SHERIFF:

1. Consideration and approval to accept a donation in the amount of \$400 from David M. Thomas to be used for the Harrison County Sheriff's Office K9 program.
2. Consideration and approval to accept the agreement (Quote #Q-350779-1) between Harrison County and Magnet Forensics for digital forensic software and access tools in the amount of \$14,323.00.
3. Consideration and action regarding the approval of the Interlocal Cooperation contract between Texas State University and Harrison County on behalf of the Harrison County Sheriff's Office to conduct controlled buy/stings and follow up of tobacco permitted retail outlets.
4. Consideration and approval to re-classify a Jail Sgt. position to Administrative Jail Sgt. (Compliance Sgt.) and change the salary from Jail Sgt. Pay scale to Administrative Jail Sgt. Pay.
5. Consideration and approval to re-classify Sgt. Dwight Mays, who is the Harrison County Grant Coordinator from Sgt. to Lt. and change his salary from step 5 Sgt. pay to Step 1 Lt. Pay, which is \$67,367.98.
6. Consideration and approval to re-classify Courthouse Security Karen Reese from Step 10 Jailer pay to Step 1 Deputy Pay which is \$51,096.35.

D. NEW BUSINESS:

1. Presentation by Rhonda Anderson to discuss broadband updates from Charter Communications and their progress with the Rural Digital Opportunity Fund (RDOF).
2. Consideration and approval for the FY2025 Formula Grant Request for Applications and Resolution with the Texas Indigent Defense Commission to assist the county in the implementation and improvement of the indigent criminal defense services.

3. Consideration and approval of the Interlocal Cooperation Contract (ICC) for Failure to Appear Program between Department of Public Safety of the State of Texas (DPS) and the Courts of Harrison County.
4. Consideration and action to authorize the resolution requesting the Sheriff to resell tax properties previously bid in trust.
5. Consideration and action regarding the approval of the budget amendment to transfer \$1,121.00 from the District Attorney's forfeiture account to the general operating budget for salaries for the floating position for Charlotte Reaves for Tim Cariker's position.
6. Consideration and approval of the Ratification to extend the seven day Order Prohibiting Outdoor Burning in unincorporated areas of the county to 90 days, effective October 16, 2024.
7. Consideration and approval of the Commercial Airport Liability Insurance Application for the 2024-2025 term.
8. Consideration and action regarding the approval of the Harrison County Airport T-Hangar Lease between Harrison County and Jeff Kroyer, Hangar 30, commencing on August 1, 2024 on a month to month lease, and Aircraft Registration for said hangar.
9. Consideration and action regarding the approval of the Harrison County Airport T-Hangar Lease between Harrison County and Ric Petit, Hangar 42, commencing on August 1, 2024 on a month to month lease, and Aircraft Registration for said hangar.
10. Consideration and approval of the bonds payable to the County Judge and the Governor of the State of Texas for Elizabeth Cook as the appointed Harrison County Tax Assessor-Collector, effective October 14, 2024 to December 31, 2024, in the amount for each bond to be \$100,000.00.
11. Consideration and approval of the Ameriflex Renewal Agreement regarding Harrison County Insurance to be effective January 1, 2025 as requested by The Nitsche Group.

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: October 18, 2024

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

